

## Application regulation

### What can be applied for?

An application can be submitted for database based research projects regarding neuroendocrine neoplasms in Swiss patients.

### Who can apply?

- SwissNET accepts applications for research project only from SwissNET members. At least one senior author of the work/paper must be member of SwissNET.
- SwissNET sponsors (passive members) are welcome to apply for a research project. The scientific committee has to be actively involved in the process.

### How to apply?

Complete the appropriate Research Application Form (<http://www.swissnet.net/en/research.html>) and send it with a curriculum vitae enclosed to the following address:

SwissNET  
c/o Dr. med. Alexander Siebenhüner (Register conductor)  
Hirslandenklinik Zürich AG  
Witellikerstrasse 40  
CH-8032 Zürich  
[alexander.siebenhuener@kho.ch](mailto:alexander.siebenhuener@kho.ch)

### Who is funding my research project?

The funding of research projects is generally not provided by SwissNET. Therefore, the applicant is responsible for financial issues regarding data extraction and statistics.

### Do I have to obtain ethical approval?

Ethical approval was already obtained by SwissNET with regards of using clinical registry data and research on patient's biological/pathological materials. For research project in which

additional patient data has to be collected by contacting the patient, ethical approval has to be obtained by the applicant.

How does our review process work?

Once an application has been submitted, it will be reviewed by the SwissNET scientific committee. At this stage, originality and feasibility will be assessed. In case of disagreement or conflict of interest, the research project application will be forwarded to the executive committee for approval.

The approval decision by the scientific committee can be awaited 1 months after application entry. Should the executive committee be involved in the review process the reply will last another 30 days.

What do I have to consider when publishing the results?

- acknowledgement of SwissNET is mandatory, i.e. “on behalf of SwissNET....”; at least citation of SwissNET with website as reference
- in sponsor-driven research project, an active member of SwissNET should be co-author. The SwissNET committee decides/elects the best qualified representative